

## Teacher Annual Review and Interview

Teacher Name:

### 2011 - Performance self review

Please rate yourself for each of the following:

5 = always, 4 = usually, 3 = adequately, 2 = occasionally, 1 = poorly, NA = not applicable

#### PASTORAL CARE / HOME CLASS TEACHER

1. Takes a special interest in the personal, spiritual and educational care of the students in my class
2. Have developed a good rapport with my students
3. Ensure all students feel welcome & included in the class group
4. Act fairly and justly when dealing with conflict
5. Check and follow-up late and absent students
6. Enforced the school uniform policy consistently
7. Identify and follow-up cases of unsatisfactory progress or conduct of students, in consultation with Year Level Coordinator, including contact with parents
8. Participating in year level activities & functions
9. Diligently & fully undertake administrative roles


#### SUBJECT TEACHER / CURRICULUM

10. Use a variety of appropriate teaching methodologies & assessment practices
11. Lessons are well planned and organised
12. Identify under-achieving and over-achieving students - offer advice, consult parents, modify program as required for the individual student
13. Engage students in a positive and productive manner to promote quality learning
14. Punctual to class
15. Administrative duties - keep accurate daily lesson attendance records, reports completed by due date, paperwork returned by due date


#### PROFESSIONALISM

16. Keep up to date on significant and relevant educational issues and trends - reading and attendance at professional development
17. Actively support the social justice and special needs programs in the school
18. Work collaboratively with colleagues
19. Utilise information technology in an informed and productive capacity
20. Commit extra time and effort for major school events
21. Dress and groom in a professional manner according to school expectations


#### OVERALL RATING

22. Overall rating of your year, taking account of enjoyment, professionalism, engaging students, pastoral care, etc

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**Teacher Name:**

Any comments or clarifications re any aspect of your Home Class teacher / Pastoral Care role, your subject teaching / curriculum or professionalism:

Area of strength this year:

Areas for growth:

Graduate Certificate RE units completed

Current formal studies or studies undertaken in the past 12 months (eg Grad. Cert. RE, Masters degree)

Have you undertaken all of your OHS&W duties as a teacher, as per your role statement?

If no, please explain

OHS&W: Is there any OHS&W training you feel you need?

If yes, please detail

Whole Staff Meeting topics most enjoyed / beneficial

Other professional development this year - school time

Other professional development this year - own time

Any comments on your teaching load, diversity, timetable, etc

Teacher Name:

CURRICULUM EXTENSION ACTIVITIES

Year 12 Retreat, overnight camps (eg Primary, ZooSnooze, Yr 8, 9 , Duke of Edinburgh, Music, Generations of Jazz)

	So far	Rest of year
Total number of nights (not hours) you have been/will be on school camps/retreat	<input type="text"/>	<input type="text"/>

Please list which camps or Year 12 Retreat you have/will be involved with:

For each of the Curriculum Extension Activities you have been involved with, please list the approximate number of hours you have been involved so far this year and an estimate of the hours involved in the remainder of the year.

SAC Spectacular and Open Day are not listed as they are whole staff, compulsory events.

Sport - training & competition when it occurs outside of lesson times

Music - rehearsals, performances outside of lesson times less allowance

Estimated hours this year: So far Rest of year

School Production (Whole School Musical Production or Primary Production)	<input type="text"/>	<input type="text"/>
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Sport (primary &/or secondary) and sport carnivals outside lesson times. Please list below which sports you are involved with:	<input type="text"/>	<input type="text"/>
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Music (choirs, orchestras, ensembles, CSMF, rock bands)	<input type="text"/>	<input type="text"/>
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Debating	<input type="text"/>	<input type="text"/>
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Liturgy Committee	<input type="text"/>	<input type="text"/>
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Social Justice Group	<input type="text"/>	<input type="text"/>
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Moon Lantern Festival	<input type="text"/>	<input type="text"/>
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Peer support mentor	<input type="text"/>	<input type="text"/>
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Clubs - Chess, Chinese Chess, Writers, Public Speaking, SAC Dance Crew, Friends of the Gamelan	<input type="text"/>	<input type="text"/>
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Tournament of Minds, Oliphant Science awards	<input type="text"/>	<input type="text"/>
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Proof-reading Reports, SAC Magazine, etc	<input type="text"/>	<input type="text"/>
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OHS&W committee	<input type="text"/>	<input type="text"/>
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Professional Development committee	<input type="text"/>	<input type="text"/>
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Year 11 and 12 Formal	<input type="text"/>	<input type="text"/>
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Year 12 Graduation dinner	<input type="text"/>	<input type="text"/>
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Year 8 and 9 Social	<input type="text"/>	<input type="text"/>
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Other - please detail below)	<input type="text"/>	<input type="text"/>
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Teacher Name:

## 2012 Requests

### Fraction of time sought for next year:

☐ Full-time only

or within the decimal range (0 - 1.0): minimum  to maximum

or ☐ I am not seeking a position at St Aloysius College next year

### Any leave request:

### Leadership role

If you currently hold a leadership role/s, are you seeking to continue in the role/s next year?

If you have aspirations for any leadership role/s which you do **not** currently hold, please list the role/s:

### Teaching requests for next year

### Your own professional development priorities for next year

### List any study you intend undertaking/continuing next year

### One or two topics you would like to see included in next year's Whole Staff Meetings (Professional Development):

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### Principal's notes: